

Principal's Message

Start of 2013

Welcome to all of our new parents, caregivers, students and welcome back to those who are returning to Aviation High for 2013.

Firstly I must apologise for any inconvenience the flood delayed start may have caused families. As you may have seen on the television, on Sunday 27Jan 2013 Aviation High had approximately 1.5 metres of water around the school and a number of our trees were blown over in the main courtyard. It was hoped that all of the damage would be cleaned up on Monday 28 Jan 2013 ready for school to open normally on the Tuesday. However, because repair crews were stretched so thin across Brisbane, the clean was not complete and at 8.00am on Tuesday 29 January 2013 I had no choice but to close the school due to the unsafe nature of the grounds. It was too late for our closure to be listed on the Government website so we sent out emails and advertised the situation on our website. As it was, most parents/caregivers kept their students at home on the Tuesday. For those people who did come to the school and had to turn around again, I hope you can understand the difficult position the school was placed in by the natural disaster. Once again, I apologise for any inconvenience this process may have caused.

Enrolments

On a more positive note, enrolments at Aviation High for 2013 appear to be slightly higher than 2012. Our formal enrolment figures will not be decided until Day 8 which is Thursday 7 Feb 2013, but at this stage, we are anticipating between 415 and 420 students compared to 399 students in 2012.

Focus for 2013

Each year the school targets 2 or 3 items that will be our focus. In 2013 our staff will be focussed on

- (i) The "Art and Science of Teaching" which is a well researched teaching model designed to improve student outcomes
- (ii) A teacher mentoring/observation program that will help our teachers achieve their very best
- (iii) The aerospace contextualisation of the Australian curriculum (Curriculum into the Classroom C2C) to ensure that Aviation High still delivers the Australian curriculum but with a unique aviation context where applicable and where appropriate.

Welcome back to 2013

Regards
Phil Cooper
Principal



NEW UNIFORM PROCESS

At Aviation High, the administration, the teachers and the P&C strongly support the school's uniform policy. This year we intend to implement a new uniform policy that aims at ensuring all our students are wearing their school uniform correctly.

UNIFORM DETENTION PROCEDURE

If a student is out of uniform on any day they are to bring a note from home explaining the problem to the Deputy Principal or to their Year Level Coordinator. On receipt of that note the student will be given a uniform pass. (Students who require passes for ongoing uniform problems will need to speak to the Deputy Principal)

If a student is out of uniform and has no pass they will be given a detention in form class and be required to complete a detention for 10 minutes at Morning Break on that day. If a student arrives late to school they will be issued a detention in the first class of the day that they attend. If that class is after Morning Break they will be required for a 10 minute uniform detention on the following day.

If the student does not complete the detention on that day they will be required to complete a 20 minute detention the next day at Morning Break. If the student does not complete the 20 minute detention they will be given an after school detention on either a Monday or a Friday and parents will be notified of the detention in advance.

Students who do not attend the designated after school detention will be withdrawn from normal school activities. Serious breaches of this process may result in suspension at the Principal's discretion.

Aviation High is a Uniform School and we look forward to your continued support of our school.

RESPONSIBLE BEHAVIOUR PLAN

Responsible Behaviour plan for Students 2013 - 2015

At the end of 2012, the Aviation High P & C and Education Queensland endorsed Aviation High's Responsible Behaviour Plan for Students 2013-2015.

A copy of this plan can be found on the school's website, however if parents/caregivers would like a hard copy of this document please contact the school office on 07 36370111.

Phil Cooper
Principal

OFFICE

The School Office is open Monday to Friday from 8.00am to 4.00pm during school term. Messages including absences can be left on our phone outside of these hours.

Lost Property

Could parents please ensure that all items of uniform are clearly labelled, so that they can be returned the rightful owner when handed in as lost property.

Correspondence Via Email

Aviation High is committed to keeping parents/carers informed and is now sending some correspondence via email. Please ensure that the office has your correct email address. Please contact the school if you have any issues with this.

INSTRUMENTAL MUSIC 2013

After a highly successful year of performances in 2012 the Music Department would like to invite students to be involved in the 2013 program. This year we will be running

- a) instrumental lessons for beginning and continuing students,
- b) the Teacher/Student Band (which is an advanced group)
- c) and a Concert Band (which will be a Beginner / Intermediate group).

Applications will open week 1 of term for places in the Instrumental Music Program. Students wishing to learn a woodwind, brass or percussion instrument and be involved in an ensemble are required to complete an application form available from Miss Miles (H Block Staffroom). They will then attend a session with Mr Dovey, the instrumental teacher, in order to best assign instrumental placings. The following instruments are available for hire and tuition : Clarinet, Bass Clarinet, Flute, Alto Sax, Tenor Sax, Baritone Sax, Trumpet, Trombone, Euphonium, Percussion, French Horn, Bass Guitar (1 spot only... be quick!).

Students who own their own instruments and wish to continue lessons from primary school welcomed with open arms!

Ms Miles and Mr Dovey look forward to a great year of fabulous music making with the students of Aviation High.



AVIATION HIGH P&C 2013

P&C Meetings

13 February
13 March

*No April meeting due to Easter
break*

8 May
12 June
10 July

*No August meeting due to EKKA
holiday*

11 September
9 October
13 November

We meet on the 2nd Wed of each month
at 6.15pm in the Canteen. Everyone
welcome

Other Events

Term 2 & 3 - Monster Raffle

You can assist by making a small
donation &/or selling raffle tickets

Canteen Volunteers needed

The Canteen desperately needs
volunteers throughout the year - please
give one day per term. See Jan to
arrange your time.

More info: please contact Leesa
(secretary) lwatego@gmail.com

DIARY DATES

FEBRUARY

| | |
|-----------------|---|
| Fri 1 | Yr 8 Airport Excursion |
| Tue 5 | School Swimming Carnival |
| Mon 11 - Wed 13 | Yr 12 Camp |
| Wed 13 | P&C Meeting 6.15pm |
| Thu 14 | Yrs 8&10 Immunisation |
| Fri 15 | School Photos |
| Mon 18 | School Leaders Induction |
| Tue 19 | District Swimming Carnival Interschool Junior Sport Starts |
| Wed 20 | Interschool Senior Sport Starts |
| Wed 20-Fri 22 | Yr 8 Camp |
| Mon 25 | School Photo Catch Up Day |
| Tue 26 | UQ Science Engineering Competition |
| Thu 28 | Regional Swimming Carnival |

MARCH

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|--------|----------------------------------|
| Wed 13 | P&C Meeting 6.15pm |
| Mon 25 | Australian Geography Competition |
| Wed 27 | Term 1 Reports Posted |
| Thu 28 | Last Day of Term 1 |
| Fri 29 | Good Friday Public Holiday |

You're Invited!

PARENTS, CAREGIVERS AND THE COMMUNITY ARE INVITED TO ATTEND THE P&C ANNUAL GENERAL MEETING ON WEDNESDAY 13th March at 6.15PM (IN THE CANTEEN)

ABOUT THE P&C

The P&C are a group of volunteer parents, caregivers and community members who meet once - a - month (the 2nd Wednesday of each month at 6.15pm in the school canteen) to discuss, decide and act on a range of school issues.

The P&C is an incorporated body in accordance with state legislation and each year a new executive is elected. The P&C work hard to supplement the limited funding given to the school each year and plays a vital role in increasing the resources available to Aviation High students and staff.

All parents & caregivers are invited to attend a P&C meeting and can become members if they choose to. Parents and caregivers can also support the P&C by participating in a range of activities throughout the year, including tuckshop, fundraising activities etc.

AT THE AGM

Each year, the P&C's committee is elected at the Annual General Meeting (AGM). All members step-down and we elect new members on the evening. At the AGM, the members also set the new Family Contribution amount for the following year.

OFFICE BEARERS

The following positions will be open for election:

1. **President** - presides at every meeting that s/he is present; is a signatory on all P&C accounts; works with the Principal on implementing decisions/recommendations made by the committee.
2. **Vice-President** - works with the President and other executive members, supporting and assisting them; fills in for the President when s/he is absent.
3. **Treasurer** - complies with Accounting Manual for P&C Association; prepares annual budgets for the P&C; is involved in preparation of the school budget; prepares & presents monthly reports of the P&C financials for each meeting; banks all monies; prepares reports for audit.
4. **Secretary** - collects all correspondence inwards, distributing it to relevant members; & prepares a monthly correspondence report. Records and distributes minutes for each meeting; retains P&C documents for annual audit.

AGM Agenda - 13 March 2013

1. Open & Welcome (President)
2. Apologies
- 2.1 Amendments to Minutes of the Previous AGM (Minutes Secretary)
3. Confirmation of the Minutes of the Previous AGM
- 3.1 Business Arising from the Minutes
4. Financial Reports (Treasurer)
- 4.1 Receipts and Adoption of Auditor's Report
- 4.2 Treasurer's Report
5. Receipt and Adoption of the President's Annual Report (President)
6. ALL MEMBERSHIPS LAPSE
7. Applications for Membership
8. Election of Office Bearers
- 8.1 President
- 8.2 Vice-President
- 8.3 Treasurer
- 8.4 Correspondence Secretary
- 8.5 Minutes Secretary
9. Confirmation of the budgets of the P&C
10. Other Business
- 10.1 Family Contribution

Application for P&C Membership for 2013

Please complete and return to the P&C Secretary

Name: _____

Address: _____

Phone No: _____

Email Address: _____

Membership: New or Renewal (please circle one)

I am a parent/ caregiver / community member (over 18 years of age) at the school (please circle one)

I agree to be bound by the constitution of the P&C and by all valid resolutions passed by the Association.

I agree to work within the boundaries of the *Education (General Provisions) Act 2006*. I agree to be bound by Education Queensland's Code of Conduct which includes the following:

- personal privacy - information obtained as a P&C representative MUST be considered confidential and treated accordingly
- courtesy, respect, dignity and fairness will be observed at all times
- discrimination against any person will not be tolerated (refer *Anti-Discrimination Act 1991*)

Signature _____

Date: _____

P&C Secretary Use:

Date received: ___ / ___ / 2013 Date accepted: ___ / ___ / 2013

Secretary's signature: _____ Entered in P&C Register