

P and C Minutes 13 Feb 2017

Open at 1815

Attending: Kerry Bond, Mandy Allen, David Munn, Peter Anderson, Therese Sayers, Roberta Lusa, Tim Amourous, Paul Hudson, Karen Long, Paul Baxter

Apologies: Sharon Baxter, Karen Opitz, Cassandra White, Kay Gray, Marianne Anderson, Paul Hooper & Rafaela Hooper

Minutes of last meeting: accepted – Peter Anderson, seconded – David Munn

Business Arising: to be discussed under Reports

Correspondence: MA read out list of correspondence received in November, December 2016 and January, February 2017.

November: CBA Statements, Newsletters, Trutex, Mondelez International – Interact Choc?

December: ASCA Canteen News, Canteen Mag Term 4

January: 3 x CTB statements, 2 x Trutex statements, 1 x Midford, Office of Liquor and Gaming Regulation – grant application for funding not successful

February: Healthy Kids Assoc, ASCA, Cadbury Fundraiser, CTB statement, 31 voluntary Parent contributions, 12 membership forms

Accepted – Therese Sayer, seconded – Peter Anderson

President's Report: tabled by Kerry Bond.

1. How parents can get involved in the P and C
2. Unsuccessful grant submission – keep submitting applications. Perhaps we should form a grants sub-committee/working group
3. School Council has had its inaugural meeting – concerned with strategic direction of school, P and C focuses on operational day to day support of the school
4. Parent Voluntary Contributions – first year that we have had such a good response. A thank-you to those parents to be sent out and a reminder to the rest of the school
5. Thank Marianne in Uniform Shop for hard work during 'Back to School' period.

Majority of our business now moving to Trutex suppliers.

Accepted – Paul Hudson, seconded – Peter Anderson

Treasurer's Report: tabled by Therese Sayer. Positive point to note was the receipt of \$1400 in Voluntary Parental Contributions.

- * Cash at bank 12.2.17 \$11,282.08
- * Uniform Shop Sales @ 12.2.17 \$33,432.00 (2016 \$41,450, 2015 \$44,474)
- * Other Income expected – Canteen \$1489.12, Aviation High \$400.15
- * Voluntary Donations to P&C (held by Aviation High) - \$to be confirmed
- * Payables on hand @ 12.2.17 \$10,970.65
- * Donation made to Aviation High 10.2.17 \$5000
- * Financial Year End 31.12.16 accounts and records were provided to Auditor - Bruce Quelch on 23.1.17. Advise from Bruce that these will be ready for review this week.

Accepted – Peter Anderson, seconded – Karen Long

Principal's Report: tabled by David Munn, included Student Council Report.

1. All staff involved in 3 days of professional development to support our strategies for 2017
2. Priorities for 2017 – differentiation, U2B (upper bands), consistency and delivery, effective use of data
3. 2016 Yr 12 results – 90% with OP 1 – 15, 100% received QCE/OP or VET qualification. Congratulations to Arshai Sharma for her OP 1.
4. Value parent input, in achieving student success. Parents invited to visit school at any time and/or attend the Open Day 27 May, or any Open Mornings/Evenings. New school nurse, Narissa Baker will enhance student welfare and two new teachers: Laretta Dowling and Troy King
5. Enrolments for 2017 stood at 424
6. Lockers will be available for all students by mid-February

Student Council discussed this year's fundraising schedule and themes, where to place tables and chairs purchased for basketball area but not required there, more shaded area for Year 7, reflection on boards in B block, tables under E block

Accepted - Paul Hudson, seconded – Peter Anderson

Canteen Report: submitted by Mark.

1. Menu health check saw removal of 'red' items and change from Oak to Brekka milk. Will enter Canteen of the Year Competition this year.
2. Trialling introduction of salads, cheese dips and yoghurt

3. Summary of expenses for each term was presented and it was noted that Mark has donated at least 36 hours of his time to the school over the last year.
4. It was acknowledged that it would be a very hard task to operate the canteen at the current standard by trying to make it a business arm of the P and C in the same way that the Uniform Shop is.

Accepted – Roberta Lusa, seconded – Karen Long

Uniform Shop Report: submitted by Marianne Anderson.

1. Back to School was hot and hectic
2. New hats are in
3. Blazer fittings and orders will be done this week
4. Thanks to Kerry, Kay, Therese and Sharon during Back to School period

Accepted – Therese Sayer, seconded – Roberta Lusa.

Kerry proposed that in the future we invite 4 volunteers from the senior school who can be trained in the Uniform Shop and therefore can provide additional help in our busy times. All were in agreement.

New Business:

1. It was agreed that we would not be hosting Opti-Minds again due to the amount of work involved prior to and during the event, compared to the minimal fundraising benefit gained
2. Working Bee – Mr Munn is asking parents to assist the school groundsman – date to be confirmed, but probably before the Easter Holidays. Our Groundsman does a fabulous job all on his own, but could do with some assistance with some of the larger tasks around our grounds, such as weeding and mulching. Details will follow and the P and C will put a call out for volunteers. *Many hands make light work!!!* and will help to keep our grounds looking smart.
3. The school has received a donation from the P and C of \$5000. Mr Munn proposed that the money be used to purchase some instruments to give to Hamilton SS, not a great deal just a guitar or two and for the rest to be used to purchase instruments for our school. All were in agreement.

Meeting Closed: 1945

Next Meeting: Monday 13 March, 1815